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Create User Account
Log In
Click Reservation
Button
Select Day
Select Time
Enter All Players
Save your Reservation
Confirm your
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Reservation
Change your User
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PURPOSE

- This presentation will show you:
 - How to create your User Account
 - Log into the Reservation System and create a reservation
 - Enter ALL your players
 - Save the Reservation
 - Confirm that you did it right
 - Edit a reservation
 - Get help if you have questions

[BOCCE ONLINE RESERVATION SYSTEM](#)

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Create your User Account

When creating your User Account:

Enter your First Name: Mario

Add your House Number to your Last Name: Silva – 9999

Click here: [“New User”](#) if you want to create your account now. The link will take you to the reservation system to create your account. When you are done, close that window and come back here.

A sample of what you will see when creating your account :

Villages Bocce Club - YourCourts.com - User Registration

The Villages
BOCCE
Club
Est. 2002

Please fill out the information below to obtain access to YourCourts. As soon as you submit your request, you'll receive an email containing your login information for Villages Bocce Club.

1 About You 2 Contact Information

First Name *
Enter your first name **Mario**

Last Name *
Enter your last name **Silva - 9999**

Email *
Enter your email

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Get your User Account

A sample of the user account set up screen and where you click to finish creating your account.

Villages Bocce Club - YourCourts.com - User Registration



Please fill out the information below to obtain access to YourCourts. As soon as you submit your request, you'll receive an email containing your login information for Villages Bocce Club.



About You



Contact Information

Phone *

408-888-8888

Address *

9999 Wisteria Lane

← Back

Submit ✓

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Log In

Use the email address you used to create your account. Initial password = villager

The screenshot shows the login interface for 'YOURCOURTS'. The header includes the logo and the tagline 'You Play the Game. We'll Do the Rest.'. Below this are two input fields: one for the email address (containing 'marymary@fake.com') and one for the password (containing dots). A 'Remember' checkbox is checked, and there is a 'Forgot password?' link. A blue 'Log In' button with a right arrow is present. Below the button is a link for 'Need Access to a Club?' and a green button for 'Need Access?'. At the bottom, there is a disclaimer: 'By continuing, you're confirming that you've read our Terms & Conditions and Privacy Policy'. Red arrows point to the email and password fields with labels 'Email address' and 'Password'. An orange arrow points to the 'Forgot password?' link with the label 'If you forget your password'.

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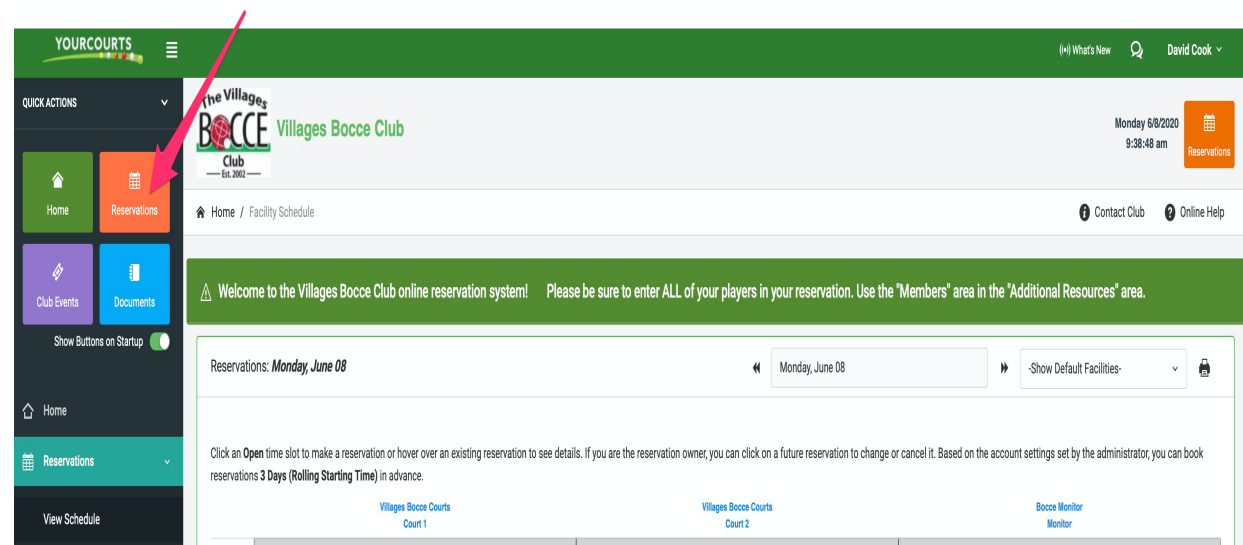
Edit/Cancel your Reservation

Change your User Account Information

Problems

Click Reservation Button

After you log in, click on the Reservation Button



The screenshot shows the 'YOURCOURTS' website for 'The Villages BOCCE Villages Bocce Club'. The interface includes a top navigation bar with the user's name 'David Cook' and a date/time display for 'Monday 6/8/2020 9:38:48 am'. A left sidebar contains 'QUICK ACTIONS' with buttons for Home, Reservations (highlighted with a red arrow), Club Events, and Documents. The main content area features a welcome message and a reservation calendar for 'Monday, June 08'. Below the calendar, there are links for 'Villages Bocce Courts Court 1', 'Villages Bocce Courts Court 2', and 'Bocce Monitor Monitor'.

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Select Day

Select the Day you want by typing in the date or using the forward and back arrows next to the date:

The screenshot displays the user interface of the Bocce Online Reservation System. At the top, a green banner contains a welcome message: "Welcome to the Villages Bocce Club online reservation system! Please be sure to enter ALL of your players in our reservation. Use the 'Members' area in the 'Additional Resources' area." Below this, the current date is shown as "Monday, June 08" with left and right navigation arrows. A dropdown menu is set to "-Show Default Facilities-". Three red arrows point to the left arrow, the date field, and the right arrow, respectively. Below the date field, there is a message: "Click an Open time slot to make a reservation or hover over an existing reservation to see details. If you are the reservation owner, you can click on a future reservation to change or cancel it. Based on the account settings set by the administrator, you can book reservations 3 Days (Rolling Starting Time) in advance."

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Select Time

- Select the time you want to play and click on the Reserve? Link. Fill in all the information.
- You can only make a reservation up to three days in advance.
- Only one reservation time per day.
- The Bocce Club will assign a court monitor

Reservations: *Tuesday, June 09* « Tuesday, June 09 » -Show Default Facilities-

Click an **Open** time slot to make a reservation or hover over an existing reservation to see details. If you are the reservation owner, you can click on a future reservation to change or cancel it. Based on the account settings set by the administrator, you can book reservations **3 Days (Rolling Starting Time)** in advance.

	Villages Bocce Courts Court 1	Villages Bocce Courts Court 2	Bocce Monitor Monitor
9:00AM	Closed	Closed	Closed
9:30AM	Closed	Closed	Closed
10:00AM	Reserve?	Reserve?	Monitor
10:30AM	Reserve?	Reserve?	Monitor
11:00AM	Reserve?	Reserve?	Monitor
11:30AM	Reserve?	Reserve?	Monitor
12:00PM	Reserve?	Reserve?	Monitor
12:30PM	Reserve?	Reserve?	Monitor

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Enter All Players

- **Mandatory** - Enter all players for that time slot.
 - Your name is automatically entered.
 - Type in the other players – in the “Additional Players”
 - All players must already have their own User Account
 - If you don’t know all your players at the time you make the reservation, please “Edit” your reservation to add them later

The screenshot displays the 'Create Reservation' page for 'The Villages Bocce Club'. The page title is 'Casual Play - Court 2 (Villages Bocce Courts) - Sunday Aug 2 @ 1:00PM'. A red warning banner at the top states: 'All players must be registered in order to play. Only RESIDENTS may play. No one may play unless they are a registered!'. The main form area includes a 'Type' dropdown set to 'Casual Play', a 'Duration' dropdown set to '60 Minutes', and an 'Additional People' section with a text input field and a 'list' button. A red arrow points to the text input field with the label 'Enter additional players names'. To the right, a 'Reservation Instructions' box contains the text: 'RESERVATIONS REQUIRED TO PLAY BOCCE', 'APPOINTED COURT MONITORS ARE REQUIRED TO BE PRESENT', and 'VILLAGE MANDATED RULES'. Below this, a 'HEALTH INFORMATION - Do not play if:' section lists two bullet points: 'You are exhibiting any symptoms of the coronavirus: mild to severe respiratory illness with fever, coughing, difficulty breathing, or other symptoms identified by the CDC.' and 'Have been in contact with someone with COVID-19 in the last 14 days.'

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Save Your Reservation

Once all your information is entered, Click
on the Reserve button

The Villages
BOCCE Villages Bocce Club
Club
— Est. 2002 —

Monday 6/8/2020
9:59:42 am
Reservations

Home / Schedule / Create Reservation Contact Club Online Help

⚠ Welcome to the Villages Bocce Club online reservation system! Please be sure to enter ALL of your players in your reservation. Use the "Members" area in the "Additional Resources" area.

Create Reservation Reserve Cancel

Casual Play on Court 2 (Villages Bocce Courts) - Tuesday Jun 9 @ 10:30AM

Type *
Casual Play

Reservation Instructions

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Confirm Your Reservation

- Click on the “Reservation” button, go to the date of your reservation, and confirm your reservation is now there.
- Hover or click your cursor on your reservation to see the details

The screenshot shows the Villages Bocce Club online reservation system interface. At the top, there is a logo for "The Villages BOCCE Club Est. 2002" and the text "Villages Bocce Club". Below the logo, there is a navigation bar with "Home / Facility Schedule". A green banner with a warning icon and the text "Welcome to the Villages Bocce Club online reservation system! Please be sure to" is visible. The main content area shows "Reservations: Monday, June 08". Below this, there is a message: "Click an Open time slot to make a reservation or hover over an existing reservation to see details. If you are th reservations 3 Days (Rolling Starting Time) in advance." The reservation schedule is displayed in a table format with columns for time slots and rows for reservations. The table shows a reservation for "10:30AM - 11:00AM" by "Barbara Orlando" on "COURT 1 - CASUAL PLAY".

Time Slot	Reservation Details
9:00AM	
9:30AM	
10:00AM	
10:30AM	10:30AM - 11:00AM Barbara Orlando Created By: Barbara Orlando
11:00AM	10:30AM - 11:00AM Barbara Orlando Casual Play

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Edit Your Reservation

- To modify/edit or cancel your reservation just double click on your entry
- You can't edit a reservation that is in the past

The screenshot displays a reservation details modal window titled "Casual Play on Court 2 (Villages Bocce Courts) - Tuesday Jun 9 @ 10:00AM". The modal contains the following information:

- CASUAL PLAY**
- David Cook
- Confirmation #: 657200608130958-71994-1
- Tuesday, June 9
- Court 2 at Villages Bocce Courts
- 10:00AM to 10:30AM
- Created by David Cook on Monday June 08 @ 10:09 AM

At the bottom of the modal, there is a question: "Do you need to change or cancel this reservation?" with three buttons: "Edit Reservation", "Email Others", and "Cancel Reservation".

Below the modal, a table shows reservation details for "Villages Bocce Courts Court 2". The table has columns for reservation status, time, and name. The reservation for "10:00AM - 10:30AM" by "David Cook" is highlighted in green. A red arrow points to this reservation in the table, and another red arrow points to the "Double-click on Reservation to edit or cancel it" text.

Villages Bocce Courts Court 1	Villages Bocce Courts Court 2
Closed	Closed
Closed	Closed
Reserve?	10:00AM - 10:30AM David Cook
Reserve?	Casual Play
Reserve?	Reserve?

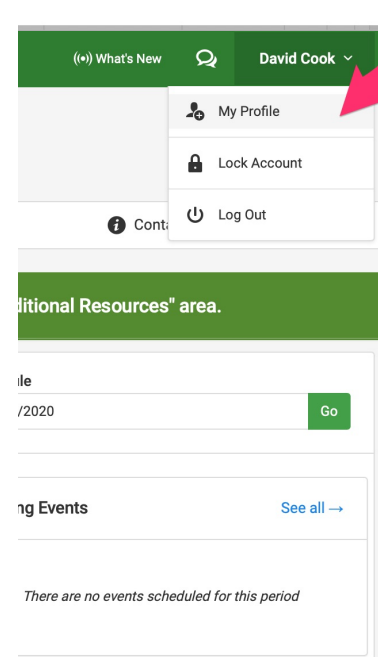
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Change your User Account Information

To change your email, phone #, address, etc.
Click on your name at the top right of screen



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Problems

If you have problems, please read the online documentation first. If stuck, then send an email to: bocce-help@googlegroups.com

Include your:

- Name
- Email address
- Your computer type (Windows, Mac, iPad, iPhone, or Android device)
- Description of the problem

BOCCE ONLINE RESERVATION SYSTEM